

**DEMERARA BANK LIMITED**  
**ACCOUNT APPLICATION FORM – INCORPORATED COMPANIES**  
*(NB: This form is to be completed for each company, new or existing profile)*  
**KINDLY COMPLETE IN BLOCK LETTERS**

<b>CUSTOMER TYPE</b> [ 2 ] Corporate	Code: 2 <i>(Default)</i>	<b>Customer No.</b>	<b>Account No.</b>	<b>Operation:</b> Code <sup>1</sup>
<b>CURRENT ACCOUNT</b> [ ] Corporate Chequing	<b>TERM DEPOSITS</b> [ ] 3 mths [ ] 6 mths [ ] 1 year [ ] Other		<b>Account Officer</b> Code <sup>3</sup>	
<b>SAVINGS</b> [ ] Statement savings [ ] Passbook savings [ ] Money Market [ ] Premium Money Market [ ] Foreign Currency (USD/CAD/GBP/EUR)				
<b>COMPANY'S INFORMATION - Kindly complete all fields as deemed applicable</b>				
<b>First time customer of Demerara Bank Limited</b> [ ] Yes [ ] No				
<b>Company's registered name:</b>			<b>Account Designation</b> (maximum 31 characters)	
<b>Date of Incorporation:</b>	YYYY/MM/DD	<b>Date operations commenced</b>	YYYY/MM/DD	<b>Date account opened :</b> YYYY/MM/DD
<b>Company No.</b>	<b>TIN:</b>	<b>Tel:</b>	<b>Fax:</b>	
<b>Registered address:</b>				
<b>Business address:</b> <i>(if different from registered address)</i>				
<b>Alternate mailing address</b>				Code <sup>8</sup>
<b>Residency:</b> [ ] Local Company [ ] Foreign Company				Code <sup>6</sup>
<b>Website:</b>		<b>Email:</b>		
<b>Nature of business :</b>				
<b>Main product(s) &amp;/or service(s) offered:</b>				
<b>Does this company have Head-Quarter/Subsidiaries/Branches?</b> [ ] Yes [ ] No. <i>If yes, please provide details on reverse.</i>				
<b>Does this company have a registered business?</b> [ ] Yes [ ] No				
<b>Nationality:</b>	Code <sup>7</sup>	<b>Signing Instructions:</b> [ ] One to sign [ ] Either to sign [ ] Both to sign [ ] All to sign [ ] Refer		Code <sup>21</sup>
<b>Special Instructions</b> [ ] Yes [ ] No	Code <sup>15</sup>	<b>Mode of Delivery for mail:</b> [ ] Post [ ] Hold mail		Code <sup>16</sup>
<b>Source of Fund:</b> [ ] Operations [ ] Investment [ ] Dividends [ ] Other, please state:				
<b>Occupation Status:</b> Code <sup>9</sup>	<b>Withholding tax status:</b> Code <sup>10</sup>	<b>Withholding tax code:</b> Code <sup>11</sup>	<b>Market Sector Code:</b> Code <sup>12</sup>	<b>S.I.C Code:</b> Code <sup>13</sup>
<b>Financials submitted</b> (state period)			<b>Projected financials</b> (for new company, state period)	
<b>Average Monthly Income</b> (state currency & amount):			<b>Expected monthly deposits</b>	
<b>End user reporting codes:</b> Code <sup>14</sup> 01: 02: 03: 04: 05: 06: 07: 08: 09: 10: 11: 12: 13: 14: 15:				
<b>Requesting ebanking service?</b> [ ] Yes [ ] No		<b>Interested in any other service?</b> [ ] Yes [ ] No <i>If yes, please state:</i>		
<b>Remarks:</b>				
<b>DETAILS OF DIRECTORS &amp; SIGNATORIES</b> (indicate whether each is an Ultimate Beneficial Owner (UBO) with 10% or more shareholding in the company); if more than 4, please provide details on company's letterhead as per the format below.				
<b>1</b>	<b>Name:</b> <small>Lastname, Firstname Middle initial</small>			<b>Director</b> [ ] <b>Signatory</b> [ ] <b>UBO</b> [ ]
	<b>Address:</b>			<b>TIN:</b>
	<b>ID/PP no:</b>	<b>Date of Issue:</b>	<b>Date of Expiry:</b>	<b>Nationality:</b>
	<b>Dual Citizenship</b> [ ] Yes [ ] No	<b>State Countries:</b>		
	<b>Associated to any other companies or DBL account:</b> [ ] Yes [ ] No		<b>Please State:</b>	
<b>2</b>	<b>Name:</b> <small>Lastname, Firstname Middle initial</small>			<b>Director</b> [ ] <b>Signatory</b> [ ] <b>UBO</b> [ ]
	<b>Address:</b>			<b>TIN:</b>
	<b>ID/PP no:</b>	<b>Date of Issue:</b>	<b>Date of Expiry:</b>	<b>Nationality:</b>
	<b>Dual Citizenship</b> [ ] Yes [ ] No	<b>State Countries:</b>		
	<b>Associated to any other companies or DBL account:</b> [ ] Yes [ ] No		<b>Please State:</b>	
<b>3</b>	<b>Name:</b> <small>Lastname, Firstname Middle initial</small>			<b>Director</b> [ ] <b>Signatory</b> [ ] <b>UBO</b> [ ]
	<b>Address:</b>			<b>TIN:</b>
	<b>ID/PP no:</b>	<b>Date of Issue:</b>	<b>Date of Expiry:</b>	<b>Nationality:</b>
	<b>Dual Citizenship</b> [ ] Yes [ ] No	<b>State Countries:</b>		
	<b>Associated to any other companies or DBL account:</b> [ ] Yes [ ] No		<b>Please State:</b>	
<b>4</b>	<b>Name:</b> <small>Lastname, Firstname Middle initial</small>			<b>Director</b> [ ] <b>Signatory</b> [ ] <b>UBO</b> [ ]
	<b>Address:</b>			<b>TIN:</b>
	<b>ID/PP no:</b>	<b>Date of Issue:</b>	<b>Date of Expiry:</b>	<b>Nationality:</b>
	<b>Dual Citizenship</b> [ ] Yes [ ] No	<b>State Countries:</b>		
	<b>Associated to any other companies or DBL account:</b> [ ] Yes [ ] No		<b>Please State:</b>	

**APPLICATION MAY BE SUBJECT TO REVIEW BEFORE RELATIONSHIP IS ESTABLISHED**

I hereby acknowledge that I have read and understood this application form for new saving/current account at Demerara Bank Limited and certify that all information provided herein are true and correct and to the best of my knowledge.

<b>Company Secretary Signature &amp; Stamp/Seal</b>	<b>Date:</b> DD/MM/YYYY
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Does this company have Head-Quarter/Subsidiaries/Branches in any other Countries? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>If yes, please provide details below: If you have multiple subsidiaries/branches in a country, please provide addresses of all subsidiaries/branches within that country.</i>		
COUNTRY	ADDRESS	CONTACT
HQ:		
Subsidiaries/Branches:		
1)		
2)		
3)		
4)		
5)		
6)		
7)		
8)		
9)		
10)		

**Notes to Form:**

- *Highlighted fields are to be completed by the bank official.*
- *Any alteration(s) on form is/are to be initialed by the customer.*
- *Indicate 'N/A' to irrelevant fields.*

**DEMERARA BANK LIMITED**  
**Requirements to establish accounts for Incorporated Companies**

**Documents to be submitted:**

1. A Letter from the Company (*on letterhead*) addressed to the CEO, Demerara Bank Ltd requesting the opening of the account, stating the nature of business, purpose of the account and a brief description of the company's operations. The letter should also outline the intended signatories and signing instructions on the account with attributed licenses/certifying documentations attached, wherever necessary.
2. Certificate of Incorporation.
3. Notice of Director(s), Secretary and registered office.
4. Consent to act as Director(s) and Secretary.
5. Memorandum and Articles of Association and Constitution or By Laws of the Company.
6. Resolution of Directors or excerpt from minutes of meeting of the Directors (*on letterhead*) when the decision was taken to establish a banking relationship with Demerara Bank Ltd.
7. Previous year audited financial statements and/or annual report, or in the event of a new company, the projected financial statements.
8. Two reference letters, addressed to the CEO, Demerara Bank Ltd, recommending the opening of a chequing account. The references will be accepted from reputable entities or individuals, preferably from persons who are close business associates of the company (*but not relatives*) or from a Bank.
9. National ID cards &/or Passports of the directors, secretary, signatories and ultimate beneficial owners.
10. Proof of the registered address of the company and business address (*if not the same*) and for all directors, secretary, signatories and ultimate beneficial owners. (*all within the last 6 months*).
11. TIN certificate and/or any Government issued document stating TIN of the company, directors, secretary, signatories and ultimate beneficial owners.
12. Tax Compliance Certificate (*for entities existing more than 1 year*).
13. Valid Regulatory Permits/Licenses/Franchise/Agency agreements (*if applicable*).

**Documents to be completed**

- 1) Application Form
- 2) Specimen Signature Cards
- 3) Mandate
- 4) E-banking application (*if applicable*)
- 5) FATCA forms (*to be completed for a US person*)
- 6) Cheque book Requisition
- 7) Declaration of Ultimate Beneficial Owners (UBO) form

**Minimum deposits:**

- |   |   |
|---|---|
| 1) Current account  | \$5,000   |
| 2) Statement savings  | \$2,000   |
| 3) Passbook savings   | \$5,000   |
| 4) Money market and Premium money market                            | \$1,000,000   |
| 5) Term Deposits  | \$100,000   |
| 6) Foreign currency ( <i>contact bank for further information</i> ) | \$200 (USD/CAD/GBP/EUR) by form of cheque or incoming wire transfer |

Please note, all **original** documents are to be submitted for verification and copies will be taken for our records.

**THE BANK RESERVES THE RIGHT TO REQUEST ANY ADDITIONAL DOCUMENT(S) DEEMED NECESSARY**